

ANNEX TO  
REGULATION OF THE DIRECTOR GENERAL OF TAXES  
NUMBER PER-12/PJ/2020  
ON  
THE THRESHOLDS OF THE COLLECTORS AND THE  
APPOINTMENT OF THE COLLECTORS, COLLECTION,  
REMITTANCE, AND FILING OF VALUE ADDED TAX ON THE  
UTILIZATION OF INTANGIBLE TAXABLE GOODS AND/OR  
TAXABLE SERVICES FROM OUTSIDE OF THE CUSTOMS AND  
EXCISES TERRITORY WITHIN THE CUSTOMS AND EXCISES  
TERRITORY THROUGH ELECTRONIC COMMERCE

**A. TEMPLATE OF DECREE OF THE DIRECTOR GENERAL OF TAXES  
ON THE APPOINTMENT AS E-COMMERCE VAT COLLECTOR**

KEMENTERIAN KEUANGAN  
REPUBLIK INDONESIA  
DIREKTORAT JENDERAL PAJAK

MINISTRY OF FINANCE OF  
THE REPUBLIC OF INDONESIA  
DIRECTORATE GENERAL OF TAXES

KEPUTUSAN  
DIREKTUR JENDERAL PAJAK

DECREE OF  
THE DIRECTOR GENERAL OF TAXES

NOMOR KEP-...../PJ/20....<sup>(1)</sup>

NUMBER KEP-...../PJ/20....

TENTANG  
  
PENUNJUKAN .....<sup>(2)</sup>  
SEBAGAI PEMUNGUT PAJAK  
PERTAMBAHAN NILAI ATAS  
PEMANFAATAN BARANG KENA  
PAJAK TIDAK BERWUJUD  
DAN/ATAU JASA KENA PAJAK DARI  
LUAR DAERAH PABEAN DI DALAM  
DAERAH PABEAN MELALUI  
PERDAGANGAN MELALUI SISTEM  
ELEKTRONIK

ON  
  
THE APPOINTMENT OF .....  
AS THE COLLECTOR OF VALUE ADDED  
TAX ON THE UTILIZATION OF  
INTANGIBLE TAXABLE GOODS AND/OR  
TAXABLE SERVICES FROM OUTSIDE OF  
THE CUSTOMS AND EXCISES  
TERRITORY WITHIN THE CUSTOMS  
AND EXCISES TERRITORY THROUGH  
ELECTRONIC COMMERCE

DIREKTUR JENDERAL PAJAK,

DIRECTOR GENERAL OF TAXES,

Menimbang:

- a. bahwa berdasarkan ketentuan Pasal 2 ayat (2) Peraturan Menteri

Considering:

- a. that based on the provision of Article 2 section (2) of Regulation of the

- Keuangan Nomor  
48/PMK.03/2020 tentang Tata Cara Penunjukan Pemungut, Pemungutan, dan Penyetoran, serta Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik, Menteri Keuangan menunjuk Pelaku Usaha Perdagangan Melalui Sistem Elektronik untuk memungut, menyetorkan, dan melaporkan Pajak Pertambahan Nilai yang dikenakan atas pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari luar Daerah Pabean di dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik;
- b. bahwa berdasarkan ketentuan Pasal 4 ayat (4) Peraturan Menteri Keuangan Nomor 48/PMK.03/2020 tentang Tata Cara Penunjukan Pemungut, Pemungutan, dan Penyetoran, serta Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik, Menteri Keuangan melimpahkan kewenangannya untuk menunjuk Pelaku Usaha Perdagangan Melalui Sistem Elektronik sebagai Pemungut Pajak Pertambahan Nilai Perdagangan Melalui Sistem Elektronik kepada Direktur
- Minister of Finance Number 48/PMK.03/2020 on the Procedures for the Appointment of the Collectors, Collection, Remittance, and Filing of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce, the Minister of Finance appoints Person Conducting Electronic Commerce to collect, remit, and file the Value Added Tax imposed on the utilization of Intangible Taxable Goods and/or Taxable Services from outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce;*
- b. that based on the provision of Article 4 section (4) of Regulation of the Minister of Finance Number 48/PMK.03/2020 on the Procedures for the Appointment of the Collectors, Collection, Remittance, and Filing of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce, the Minister of Finance delegates his/her authority to appoint Person Conducting Electronic Commerce as the Electronic Commerce Value Added Tax Collector to the Director General of Taxes;*

Jenderal Pajak;

- c. bahwa berdasarkan pertimbangan sebagaimana dimaksud dalam huruf a dan huruf b, serta untuk melaksanakan Pasal 3 ayat (1) atau Pasal 5 ayat (1) Peraturan Direktur Jenderal Pajak Nomor PER-12/PJ/2020 tentang Batasan Kriteria Tertentu Pemungut serta Penunjukan Pemungut, Pemungutan, Penyetoran, dan Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik, perlu menetapkan Keputusan Direktur Jenderal Pajak tentang Penunjukan .....<sup>(2)</sup> sebagai Pemungut Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik;

Mengingat:

- 1. Peraturan Menteri Keuangan Nomor 48/PMK.03/2020 tentang Tata Cara Penunjukan Pemungut, Pemungutan, dan Penyetoran, serta Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik;

- c. *that based on considerations as referred to in point a, point b, and for the implementation of Article 3 section (1) or Article 5 section (1) of Regulation of the Director General of Taxes Number PER-12/PJ/2020 on the Thresholds of the Collectors and the Appointment of the Collectors, Collection, Remittance, and Filing of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce, it is necessary to issue Decree of the Director General of Taxes on the Appointment of ..... as the Collector of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce;*

*Observing:*

- 1. *Regulation of the Minister of Finance Number 48/PMK.03/2020 on the Procedures for the Appointment of the Collectors, Collection, Remittance, and Filing of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce;*

2. Peraturan Direktur Jenderal Pajak Nomor PER-12/PJ/2020 tentang Batasan Kriteria Tertentu Pemungut serta Penunjukan Pemungut, Pemungutan, Penyetoran, dan Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik;
2. *Regulation of the Director General of Taxes Number PER-12/PJ/2020 on the Thresholds of the Collectors and the Appointment of the Collectors, Collection, Remittance, and Filing of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce;*

MEMUTUSKAN:

Menetapkan:

KEPUTUSAN DIREKTUR JENDERAL PAJAK TENTANG PENUNJUKAN .....<sup>(2)</sup> SEBAGAI PEMUNGUT PAJAK PERTAMBAHAN NILAI ATAS PEMANFAATAN BARANG KENA PAJAK TIDAK BERWUJUD DAN/ATAU JASA KENA PAJAK DARI LUAR DAERAH PABEAN DI DALAM DAERAH PABEAN MELALUI PERDAGANGAN MELALUI SISTEM ELEKTRONIK.

PERTAMA:

Menunjuk Pelaku Usaha Perdagangan Melalui Sistem Elektronik (PMSE) di bawah ini:

Nama/Identitas : .....<sup>(2)</sup> / .....<sup>(3)</sup>  
*Name/Identity*

Nomor Identitas Perpajakan : .....<sup>(4)</sup>  
*Tax Identity Number*

Alamat Korespondensi : .....<sup>(5)</sup>  
*Correspondence Address*

Alamat Posel (Email) : .....<sup>(6)</sup>  
*Email Address*

sebagai Pemungut Pajak Pertambahan Nilai atas pemanfaatan Barang Kena

HAS DECIDED:

*to Issue:*

*DECREE OF THE DIRECTOR GENERAL OF TAXES ON THE APPOINTMENT OF ..... AS THE COLLECTOR OF VALUE ADDED TAX ON THE UTILIZATION OF INTANGIBLE TAXABLE GOODS AND/OR TAXABLE SERVICES FROM OUTSIDE OF THE CUSTOMS AND EXCISES TERRITORY WITHIN THE CUSTOMS AND EXCISES TERRITORY THROUGH ELECTRONIC COMMERCE.*

FIRST:

*Appoints Person Conducting Electronic Commerce below:*

*as the Collector of Value Added Tax on the utilization of Intangible Taxable*

Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari luar Daerah Pabean di dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik (selanjutnya disebut Pemungut PPN PMSE).

KEDUA:

Sehubungan dengan penunjukan sebagai Pemungut PPN PMSE sebagaimana dimaksud dalam Diktum PERTAMA, Pemungut PPN PMSE berkewajiban untuk memenuhi ketentuan yang diatur dalam Peraturan Menteri Keuangan Nomor 48/PMK.03/2020 tentang Tata Cara Penunjukan Pemungut, Pemungutan, dan Penyetoran, serta Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik, beserta peraturan pelaksanaannya.

KETIGA:

Pemungut PPN PMSE yang tidak memenuhi ketentuan dalam Peraturan Menteri Keuangan beserta peraturan pelaksanaannya sebagaimana dimaksud dalam Diktum KEDUA, selain dikenai sanksi administratif sesuai dengan ketentuan peraturan perundang-undangan di bidang perpajakan, juga dikenai sanksi berupa pemutusan akses setelah diberi teguran sesuai dengan ketentuan peraturan perundang-undangan yang berlaku.

KEEMPAT:

Apabila terdapat kekeliruan dalam Keputusan Direktur Jenderal ini, akan dibetulkan sebagaimana mestinya.

*Goods and/or Taxable Services from outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce (hereinafter referred to as the E-Commerce VAT Collector).*

SECOND:

*In connection with the appointment as E-Commerce VAT Collector as referred to in the FIRST Dictum, the E-Commerce VAT Collector is obliged to comply with the provisions stipulated in Regulation of the Minister of Finance Number 48/PMK.03/2020 on the Procedures for the Appointment of the Collectors, Collection, Remittance, and Filing of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce, along with its implementing regulations.*

THIRD:

*E-Commerce VAT Collector who does not comply with the provisions in the Regulation of the Minister of Finance along with its implementing regulations as referred to in the SECOND Dictum, in addition to being subject to administrative penalties in accordance with tax laws and regulations, is also subject to penalties in the form of termination of access after being reprimanded in accordance with the applicable laws and regulations.*

FOURTH:

*Any mistakes in this Decree of the Director General, shall be amended accordingly.*

**KELIMA:**

Penunjukan sebagai Pemungut PPN PMSE sebagaimana dimaksud dalam Diktum PERTAMA mulai berlaku awal bulan berikutnya setelah tanggal Keputusan Direktur Jenderal ini ditetapkan.

Salinan Keputusan Direktur Jenderal ini disampaikan kepada:

1. Pimpinan/Direktur .....<sup>(2)</sup>;
2. Sekretaris Direktorat Jenderal;
3. Direktur Peraturan Perpajakan I;
4. Direktur Potensi, Kepatuhan, dan Penerimaan;
5. Direktur Data dan Informasi Perpajakan;
6. Direktorat Teknologi Informasi dan Komunikasi;
7. Direktur Transformasi Proses Bisnis;
8. Direktur Perpajakan Internasional;
9. Kepala Kantor Wilayah DJP .....<sup>(7)</sup>; dan
10. Kepala Kantor Pelayanan Pajak .....<sup>(8)</sup>

Ditetapkan di Jakarta  
pada tanggal .....<sup>(9)</sup>

**FIFTH:**

*The appointment as E-Commerce VAT Collector as referred to in the FIRST Dictum shall become effective on the first day of the following month after the date of issuance of this Decree of the Director General.*

*Copies of this Decree of the Director General are conveyed to:*

1. *Head/Director of .....*;
2. *Secretary of the Directorate General;*
3. *Director of Tax Regulations I;*
4. *Director of Potential, Compliance, and Revenue;*
5. *Director of Tax Data and Information;*
6. *Director of Information and Communication Technology;*
7. *Director of Business Process Transformation;*
8. *Director of International Taxation;*
9. *Head of ..... DGT Regional Office; and*
10. *Head of ..... Tax Office.*

*Issued in Jakarta  
on .....*

**DIREKTUR JENDERAL PAJAK,  
DIRECTOR GENERAL OF TAXES,**

.....<sup>(10)</sup>

.....<sup>(11)</sup>

**INSTRUCTIONS FOR FILLING OUT  
DECREE OF THE DIRECTOR GENERAL OF TAXES  
ON THE APPOINTMENT AS E-COMMERCE VAT COLLECTOR**

- (1) Fill in the number of Decree of the Director General of Taxes on the Appointment as E-Commerce VAT Collector.
- (2) Fill in the name of E-Commerce VAT Collector.
- (3) Fill in the other identity that shows characteristic/brand of E-Commerce VAT Collector.
- (4) Fill in the tax identity number of E-Commerce VAT Collector used as tax administration means.
- (5) Fill in the correspondence address of E-Commerce VAT Collector.
- (6) Fill in the email address of E-Commerce VAT Collector.
- (7) Fill in the name of the DGT Regional Office that oversees the tax office at which E-Commerce VAT Collector is registered.
- (8) Fill in the name of the tax office at which E-Commerce VAT Collector is registered.
- (9) Fill in the date of issuance of Decree of the Director General of Taxes on the Appointment as E-Commerce VAT Collector.
- (10) To be signed by the Director General of Taxes who issues the decree.
- (11) Fill in the name of the Director General of Taxes who issues the decree.

## B. TEMPLATE OF NOTIFICATION

Nomor: ..... (1) ..... (2)

Hal: Pemberitahuan untuk Ditunjuk sebagai Pemungut Pajak Pertambahan Nilai Perdagangan Melalui Sistem Elektronik

Yth. Direktur Jenderal Pajak

u.p.

Direktur Potensi, Kepatuhan, dan Penerimaan

Jalan Jenderal Gatot Subroto  
No. 40-42  
Jakarta Selatan 12190  
Indonesia

Sehubungan dengan Peraturan Menteri Keuangan Nomor 48/PMK.03/2020 tentang Tata Cara Penunjukan Pemungut, Pemungutan, dan Penyetoran, serta Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik, dengan ini kami yang bertanda tangan di bawah ini:

Nama : ..... (3)  
*Name*

Jabatan : ..... (4)  
*Position*

bertindak untuk dan atas nama diri sendiri/wakil\* dari:

Number: ..... (1) ..... (2)

Ref.: Notification to be Appointed as Electronic Commerce Value Added Tax Collector

To: Director General of Taxes

c.q.

Director of Potential, Compliance, and Revenue

Jalan Jenderal Gatot Subroto  
No. 40-42  
Jakarta Selatan 12190  
Indonesia

*With regard to Regulation of the Minister of Finance Number 48/PMK.03/2020 on the Procedures for the Appointment of the Collectors, Collection, Remittance, and Filing of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce, I hereby, the undersigned:*

*acting for myself/on behalf of \*:*

Nama/Identitas <i>Name/Identity</i>	: ..... (5) / ..... (6)
Alamat Korespondensi <i>Correspondence Address</i>	: ..... (7)
Alamat Posel ( <i>Email</i> ) <i>Email Address</i>	: ..... (8)
Alamat Website <i>Website Address</i>	: ..... (9)

memberitahukan bahwa kami berkeinginan untuk ditunjuk sebagai Pemungut Pajak Pertambahan Nilai Perdagangan Melalui Sistem Elektronik (PPN PMSE) sebagaimana diatur dalam Pasal 4 ayat (2) Peraturan Menteri Keuangan Nomor 48/PMK.03/2020 tentang Tata Cara Penunjukan Pemungut, Pemungutan, dan Penyetoran, serta Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik dan Pasal 5 ayat (1) Peraturan Direktur Jenderal Pajak Nomor PER-12/PJ/2020 tentang Batasan Kriteria Tertentu Pemungut serta Penunjukan Pemungut, Pemungutan, Penyetoran, dan Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik, dengan data sebagai berikut:

Nilai transaksi <i>Total transactions amount</i>	: ..... (10) per tahun/bulan * <i>per year/month *</i>
Jumlah traffic/pengakses * <i>Number of traffics/visitors *</i>	: ..... (11) per tahun/bulan * <i>per year/month *</i>

*notify that I am/we are\* willing to be appointed as the Electronic Commerce Value Added Tax (E-Commerce VAT) Collector as referred to in Article 4 section (2) of Regulation of the Minister of Finance Number 48/PMK.03/2020 on the Procedures for the Appointment of the Collectors, Collection, Remittance, and Filing of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce and Article 5 section (1) of Regulation of the Director General of Taxes Number PER-12/PJ/2020 on the Thresholds of the Collectors and the Appointment of the Collectors, Collection, Remittance, and Filing of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce, with data as follows:*

Sehubungan dengan hal tersebut di atas, kami mengajukan permohonan untuk ditunjuk sebagai Pemungut PPN PMSE.

*In connection with the matters as mentioned above, I hereby apply to be appointed as the E-Commerce VAT Collector.*

..... (12)

..... (3)

\* Coret yang tidak perlu.

*\* Delete as applicable.*

**PETUNJUK PENGISIAN**  
**INSRUCIONS FOR FILLING OUT THE FORM**

- |                                                                                               |                                                                                                                  |
|-----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| (1) Diisi dengan nomor surat pemberitahuan.                                                   | (1) Fill in the number of the notification.                                                                      |
| (2) Diisi dengan tanggal surat pemberitahuan.                                                 | (2) Fill in the date of the notification.                                                                        |
| (3) Diisi dengan nama penanda tangan.                                                         | (3) Fill in the name of the signatory.                                                                           |
| (4) Diisi dengan jabatan penanda tangan.                                                      | (4) Fill in the job title of the signatory.                                                                      |
| (5) Diisi dengan nama resmi dari Pelaku Usaha PMSE.                                           | (5) Fill in the legal name of the Person Conducting Electronic Commerce.                                         |
| (6) Diisi dengan identitas lain yang menunjukkan karakteristik/ merek dari Pelaku Usaha PMSE. | (6) Fill in the other identity that shows the characteristic/brand of the Person Conducting Electronic Commerce. |
| (7) Diisi dengan alamat korespondensi Pelaku Usaha PMSE.                                      | (7) Fill in the correspondence address of the Person Conducting Electronic Commerce.                             |
| (8) Diisi dengan alamat posel ( <i>email</i> ) Pelaku Usaha PMSE.                             | (8) Fill in the email address of the Person Conducting Electronic Commerce.                                      |
| (9) Diisi dengan alamat <i>website</i> Pelaku Usaha PMSE.                                     | (9) Fill in the website address of the Person Conducting Electronic Commerce.                                    |
| (10) Diisi dengan nilai transaksi beserta mata uangnya.                                       | (10) Fill in the total transactions amount and its currency.                                                     |
| (11) Diisi dengan jumlah <i>traffic/ pengakses</i> .                                          | (11) Fill in the number of traffics/ visitors.                                                                   |
| (12) Diisi dengan tanda tangan dari orang pribadi sebagaimana dimaksud pada angka (3).        | (12) To be signed by the signatory as referred to in number (3).                                                 |

**C. TEMPLATE OF DECREE OF THE DIRECTOR GENERAL OF TAXES  
ON THE REVOCATION OF THE APPOINTMENT AS E-COMMERCE  
VAT COLLECTOR**

KEMENTERIAN KEUANGAN  
REPUBLIK INDONESIA  
DIREKTORAT JENDERAL PAJAK

MINISTRY OF FINANCE OF  
THE REPUBLIC OF INDONESIA  
DIRECTORATE GENERAL OF TAXES

KEPUTUSAN  
DIREKTUR JENDERAL PAJAK

DECREE OF  
THE DIRECTOR GENERAL OF TAXES

NOMOR KEP-...../PJ/20.....<sup>(1)</sup>

NUMBER KEP-...../PJ/20.....

TENTANG

ON

PENCABUTAN PENUNJUKAN  
.....<sup>(2)</sup> SEBAGAI PEMUNGUT  
PAJAK PERTAMBAHAN NILAI ATAS  
PEMANFAATAN BARANG KENA  
PAJAK TIDAK BERWUJUD  
DAN/ATAU JASA KENA PAJAK DARI  
LUAR DAERAH PABEAN DI DALAM  
DAERAH PABEAN MELALUI  
PERDAGANGAN MELALUI SISTEM  
ELEKTRONIK

THE REVOCATION OF THE  
APPOINTMENT OF ..... AS THE  
COLLECTOR OF VALUE ADDED TAX ON  
THE UTILIZATION OF INTANGIBLE  
TAXABLE GOODS AND/OR TAXABLE  
SERVICES FROM OUTSIDE OF THE  
CUSTOMS AND EXCISES TERRITORY  
WITHIN THE CUSTOMS AND EXCISES  
TERRITORY THROUGH ELECTRONIC  
COMMERCE

DIREKTUR JENDERAL PAJAK,

DIRECTOR GENERAL OF TAXES,

Menimbang:

- a. bahwa .....<sup>(2)</sup> tidak lagi memenuhi batasan kriteria tertentu sebagaimana dimaksud dalam Pasal 4 / berdasarkan pertimbangan Direktur Jenderal Pajak sebagaimana dimaksud dalam Pasal 6 ayat (1)\* Peraturan Direktur Jenderal Pajak Nomor PER-12/PJ/2020 tentang Batasan Kriteria Tertentu

Considering:

- a. that ..... no longer fulfills the thresholds as referred to in Article 4 / based on the consideration of the Director General of Taxes as referred to in Article 6 section (1)\* of Regulation of the Director General of Taxes Number PER-12/PJ/2020 on the Thresholds of the Collectors and the Appointment of the Collectors, Collection, Remittance, and Filing of

- Pemungut serta Penunjukan Pemungut, Pemungutan, Penyetoran, dan Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik;
- b. bahwa berdasarkan pertimbangan sebagaimana dimaksud dalam huruf a dan untuk melaksanakan Pasal 6 ayat (2) Peraturan Direktur Jenderal Pajak Nomor PER-12/PJ/2020 tentang Batasan Kriteria Tertentu Pemungut serta Penunjukan Pemungut, Pemungutan, Penyetoran, dan Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik, perlu menetapkan Keputusan Direktur Jenderal Pajak tentang Pencabutan Penunjukan .....<sup>(2)</sup> sebagai Pemungut Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik;
- Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce;*
- b. *that based on consideration as referred to in point a and for the implementation of the provision of Article 6 section (2) of Regulation of the Director General of Taxes Number PER-12/PJ/2020 on the Thresholds of the Collectors and the Appointment of the Collectors, Collection, Remittance, and Filing of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce, it is necessary to issue Decree of the Director General of Taxes on the Revocation of the Appointment of ..... as the Collector of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce;*

Mengingat:

1. Peraturan Menteri Keuangan Nomor 48/PMK.03/2020 tentang Tata Cara Penunjukan

*Observing:*

1. *Regulation of the Minister of Finance Number 48/PMK.03/2020 on the Procedures for the Appointment of*

- Pemungut, Pemungutan, dan Penyetoran, serta Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik;
2. Peraturan Direktur Jenderal Pajak Nomor PER-12/PJ/2020 tentang Batasan Kriteria Tertentu Pemungut serta Penunjukan Pemungut, Pemungutan, Penyetoran, dan Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik;

MEMUTUSKAN:

Menetapkan:

KEPUTUSAN DIREKTUR JENDERAL PAJAK TENTANG PENCABUTAN PENUNJUKAN .....<sup>(2)</sup>  
SEBAGAI PEMUNGUT PAJAK PERTAMBAHAN NILAI ATAS PEMANFAATAN BARANG KENA PAJAK TIDAK BERWUJUD DAN/ATAU JASA KENA PAJAK DARI LUAR DAERAH PABEAN DI DALAM DAERAH PABEAN MELALUI PERDAGANGAN MELALUI SISTEM ELEKTRONIK.

PERTAMA:

Mencabut Keputusan Direktur Jenderal Pajak Nomor KEP-...../PJ/20.....<sup>(3)</sup> tentang Penunjukan .....<sup>(2)</sup> sebagai Pemungut

*the Collectors, Collection, Remittance, and Filing of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce;*

2. *Regulation of the Director General of Taxes Number PER-12/PJ/2020 on the Thresholds of the Collectors and the Appointment of the Collectors, Collection, Remittance, and Filing of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce;*

HAS DECIDED:

*to Issue:*

*DECREE OF THE DIRECTOR GENERAL OF TAXES ON THE REVOCATION OF THE APPOINTMENT OF ..... AS THE COLLECTOR OF VALUE ADDED TAX ON THE UTILIZATION OF INTANGIBLE TAXABLE GOODS AND/OR TAXABLE SERVICES FROM OUTSIDE OF THE CUSTOMS AND EXCISES TERRITORY WITHIN THE CUSTOMS AND EXCISES TERRITORY THROUGH ELECTRONIC COMMERCE.*

FIRST:

*Revokes Decree of the Director General of Taxes Number KEP- ...../PJ/20..... on the Appointment of ..... as the Collector of Value Added Tax on the*

Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik, yang ditujukan kepada Pelaku Usaha Perdagangan Melalui Sistem Elektronik (PMSE) di bawah ini:

Nama/Identitas : ..... (2) / ..... (4)  
*Name/Identity*

Nomor Identitas Perpajakan : ..... (5)  
*Tax Identity Number*

Alamat Korespondensi : ..... (6)  
*Correspondence Address*

Alamat Posel (*Email*) : ..... (7)  
*Email Address*

#### KEDUA:

Apabila terdapat kekeliruan dalam Keputusan Direktur Jenderal ini, akan dibetulkan sebagaimana mestinya.

#### KETIGA:

Pencabutan penunjukan sebagai Pemungut Pajak Pertambahan Nilai PMSE sebagaimana dimaksud dalam Diktum PERTAMA mulai berlaku awal bulan berikutnya setelah tanggal Keputusan Direktur Jenderal ini ditetapkan.

Salinan Keputusan Direktur Jenderal ini disampaikan kepada:

1. Pimpinan/Direktur ..... (2);
2. Sekretaris Direktorat Jenderal;
3. Direktur Peraturan Perpajakan I;
4. Direktur Potensi, Kepatuhan, dan Penerimaan;
5. Direktur Data dan Informasi

*Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce, that was intended for the Person Conducting Electronic Commerce (E-Commerce) below:*

#### SECOND:

*Any mistakes in this Decree of the Director General, shall be amended accordingly.*

#### THIRD:

*The revocation of the appointment as Collector of E-Commerce Value Added Tax as referred to in the FIRST Dictum shall become effective on the first day of the following month after the date of issuance of this Decree of the Director General.*

*Copies of this Decree of the Director General are conveyed to:*

1. *Head/Director of .....;*
2. *Secretary of the Directorate General;*
3. *Director of Tax Regulations I;*
4. *Director of Potential, Compliance, and Revenue;*
5. *Director of Tax Data and*

- |                                                         |                                                                 |
|---------------------------------------------------------|-----------------------------------------------------------------|
| Perpajakan;                                             | <i>Information;</i>                                             |
| 6. Direktorat Teknologi Informasi dan Komunikasi;       | 6. <i>Director of Information and Communication Technology;</i> |
| 7. Direktur Transformasi Proses Bisnis;                 | 7. <i>Director of Business Process Transformation;</i>          |
| 8. Direktur Perpajakan Internasional;                   | 8. <i>Director of International Taxation;</i>                   |
| 9. Kepala Kantor Wilayah DJP ..... <sup>(8)</sup> ; dan | 9. <i>Head of ..... DGT Regional Office; and</i>                |
| 10. Kepala Kantor Pelayanan Pajak ..... <sup>(9)</sup>  | 10. <i>Head of ..... Tax Office.</i>                            |

Ditetapkan di Jakarta  
pada tanggal .....<sup>(10)</sup>

*Issued in Jakarta  
on .....*

**DIREKTUR JENDERAL PAJAK,  
DIRECTOR GENERAL OF TAXES,**

.....<sup>(11)</sup>

.....<sup>(12)</sup>

\* Coret yang tidak perlu

\* *Delete as applicable*

**INSTRUCTIONS FOR FILLING OUT  
DECREE OF THE DIRECTOR GENERAL OF TAXES ON THE REVOCATION  
OF THE APPOINTMENT AS E-COMMERCE VAT COLLECTOR**

- (1) Fill in the number of Decree of the Director General of Taxes on the Revocation of the Appointment as E-Commerce VAT Collector.
- (2) Fill in the name of E-Commerce VAT Collector as mentioned in the certificate of registration.
- (3) Fill in the number of Decree of the Director General of Taxes on the Appointment as E-Commerce VAT Collector.
- (4) Fill in the other identity that shows characteristic/brand of E-Commerce VAT Collector.
- (5) Fill in the tax identity number of E-Commerce VAT Collector used as tax administration means as mentioned in the certificate of registration.
- (6) Fill in the correspondence address of E-Commerce VAT Collector as mentioned in the certificate of registration.
- (7) Fill in the email address of E-Commerce VAT Collector.
- (8) Fill in the name of the DGT Regional Office that oversees the tax office at which E-Commerce VAT Collector is registered.
- (9) Fill in the name of the tax office at which E-Commerce VAT Collector is registered.
- (10) Fill in the date of issuance of Decree of the Director General of Taxes on the Appointment as E-Commerce VAT Collector.
- (11) To be signed by the Director General of Taxes who issues the decree.
- (12) Fill in the name of the Director General of Taxes who issues the decree.

#### D. TEMPLATE OF CERTIFICATE OF REGISTRATION

KEMENTERIAN KEUANGAN  
REPUBLIK INDONESIA

DIREKTORAT JENDERAL PAJAK

KANTOR WILAYAH DJP .....<sup>(1)</sup>

KANTOR PELAYANAN PAJAK .....<sup>(2)</sup>

SURAT KETERANGAN TERDAFTAR  
SEBAGAI PEMUNGUT PPN PMSE

Nomor .....<sup>(3)</sup>

MINISTRY OF FINANCE OF  
THE REPUBLIC OF INDONESIA

DIRECTORATE GENERAL OF TAXES

..... DGT REGIONAL OFFICE

..... TAX OFFICE

CERTIFICATE OF REGISTRATION  
AS E-COMMERCE VAT COLLECTOR

Number .....

Sesuai dengan:

1. Pasal 6 ayat (3) Undang-Undang Nomor 2 Tahun 2020 tentang Penetapan Peraturan Pemerintah Pengganti Undang-Undang Nomor 1 Tahun 2020 tentang Kebijakan Keuangan Negara dan Stabilitas Sistem Keuangan untuk Penanganan Pandemi Corona Virus Disease 2019 (COVID-19) dan/atau dalam rangka Menghadapi Ancaman yang Membahayakan Perekonomian Nasional dan/atau Stabilitas Sistem Keuangan Menjadi Undang-Undang; dan
2. Peraturan Menteri Keuangan Nomor 48/KMK.03/2020 tentang Tata Cara Penunjukan Pemungut, Pemungutan, dan Penyetoran, serta Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik,

dengan ini diterangkan bahwa:

*In accordance with:*

1. *Article 6 section (3) of Law Number 2 of 2020 on the Stipulation of Government Regulation in lieu of Law Number 1 of 2020 on Policies of State Finance and Financial System Stability for Dealing with the Corona Virus Disease 2019 (COVID-19) Pandemic and/or Threats that Imperil National Economy and/or Financial System Stability into Law to Become a Law; and*
2. *Regulation of the Minister of Finance Number 48/PMK.03/2020 on the Procedures for the Appointment of the Collectors, Collection, Remittance, and Filing of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce,*

*it is hereby certified that:*

1. Nama : ..... (4)  
*Name*
2. Nomor Identitas Perpajakan : ..... (5)  
*Tax Identity Number*
3. Alamat Korespondensi : ..... (6)  
*Correspondence Address:*
4. Alamat Posel (*Email*) : ..... (7)  
*Email Address*
5. Kategori : ..... (8)  
*Category*

berdasarkan Keputusan Direktur Jenderal Pajak Nomor KEP-...../PJ/.....<sup>(9)</sup> tanggal .....<sup>(10)</sup> tentang Penunjukan .....<sup>(4)</sup> sebagai Pemungut Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik, ditunjuk sebagai Pemungut Pajak Pertambahan Nilai Perdagangan Melalui Sistem Elektronik (PPN PMSE) mulai tanggal .....<sup>(11)</sup>

Pemungut PPN PMSE memiliki kewajiban dan hak perpajakan sesuai dengan ketentuan yang diatur dalam Peraturan Menteri Keuangan Nomor 48/PMK.03/2020 tentang Tata Cara Penunjukan Pemungut, Pemungutan, dan Penyetoran, serta Pelaporan Pajak Pertambahan Nilai atas Pemanfaatan Barang Kena Pajak Tidak Berwujud dan/atau Jasa Kena Pajak dari Luar Daerah Pabean di Dalam Daerah Pabean melalui Perdagangan melalui Sistem Elektronik, beserta peraturan pelaksanaannya.

Pemungut PPN PMSE sebagaimana dimaksud di atas telah terdaftar pada

*based on Decree of the Director General of Taxes Number KEP-...../PJ/.... dated ..... on the Appointment of ..... as the Collector of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce, is appointed as Collector of Electronic Commerce Value Added Tax (E-Commerce VAT) as of .....*

*E-Commerce VAT Collector has tax obligations and rights in accordance with the provisions stipulated in Regulation of the Minister of Finance Number 48/PMK.03/2020 on the Procedures for the Appointment of the Collectors, Collection, Remittance, and Filing of Value Added Tax on the Utilization of Intangible Taxable Goods and/or Taxable Services from Outside of the Customs and Excises Territory within the Customs and Excises Territory through Electronic Commerce, along with its implementing regulations.*

*E-Commerce VAT Collector as mentioned above has been registered in the*

administrasi      Direktorat      Jenderal      *administration of the Directorate General*  
Pajak               terhitung          sejak      *of Taxes since .....  
tanggal ..... (12)*

....., ..... (13)

a.n. Kepala Kantor  
*on behalf of the Head of Office*  
Kepala Seksi Pelayanan  
*Head of Service Section*

..... (14)

..... (15)

**INSTRUCTIONS FOR FILLING OUT  
CERTIFICATE OF REGISTRATION**

- (1) Fill in the name of the DGT Regional Office that oversees the tax office that issues the certificate of registration.
- (2) Fill in the name of the tax office that issues the certificate of registration.
- (3) Fill in the number of the certificate of registration.
- (4) Fill in the name of the E-Commerce VAT Collector.
- (5) Fill in the tax identity number of the E-Commerce VAT Collector.
- (6) Fill in the correspondence address of the E-Commerce VAT Collector.
- (7) Fill in the email address of the E-Commerce VAT Collector.
- (8) Fill in by choosing the category; entity or individual.
- (9) Fill in the number of Decree of the Director General of Taxes on the Appointment as E-Commerce VAT Collector.
- (10) Fill in the date of issuance of Decree of the Director General of Taxes on the Appointment as E-Commerce VAT Collector.
- (11) Fill in the date of entry into effect of Decree of the Director General of Taxes on the Appointment as E-Commerce VAT Collector.
- (12) Fill in the date on which E-Commerce VAT Collector is registered for the first time in the Directorate General of Taxes.
- (13) Fill in the name of the city/regency, date, month, and year of issuance of the certificate of registration.
- (14) To be signed by the Head of Service Section.
- (15) Fill in the name of the Head of Service Section.

## E. TEMPLATE OF TAX IDENTITY NUMBER CARD

	KEMENTERIAN KEUANGAN REPUBLIK INDONESIA MINISTRY OF FINANCE OF THE REPUBLIC OF INDONESIA
	DIREKTORAT JENDERAL PAJAK DIRECTORATE GENERAL OF TAXES
Nomor Identitas Perpajakan <i>Tax Identity Number</i>	: ..... (1)
Nama <i>Name</i>	: ..... (2)
Alamat <i>Address</i>	: ..... (3)
Kantor Pelayanan Pajak <i>Tax Office</i>	: ..... (4)
Tanggal terdaftar <i>Date of Registration</i>	: ..... (5)

**INSTRUCTIONS FOR FILLING OUT  
TAX IDENTITY NUMBER CARD**

- (1) Fill in the tax identity number of the E-Commerce VAT Collector.
- (2) Fill in the name of the E-Commerce VAT Collector.
- (3) Fill in the correspondence address of the E-Commerce VAT Collector.
- (4) Fill in the name of the tax office at which E-Commerce VAT Collector is registered.
- (5) Fill in the date on which E-Commerce VAT Collector is registered.

## F. TEMPLATE OF ELECTRONIC RECEIPT

Penyampaian Laporan Pemungutan PPN PMSE <i>Filing of E-Commerce VAT Collection</i> Direktorat Jenderal Pajak <i>Directorate General of Taxes</i>	
Berikut ini adalah Bukti Penerimaan Elektronik Anda <i>Below is the Electronic Receipt of Your Filing</i>	
Nama <i>Name</i>	: ..... (1)
Nomor Identitas Perpajakan <i>Tax Identity Number</i>	: ..... (2)
Jenis Laporan <i>Type of Filing</i>	: ..... (3)
Triwulan/Masa Pajak <i>Quarter/Period</i>	: ..... (4) / ..... - ..... (5)
Tahun <i>Year</i>	: ..... (6)
Tanggal/Jam Penyampaian <i>Date/Time of Submission</i>	: ..... (7) / ..... (8)
Nomor Tanda Terima Elektronik <i>Electronic Transaction Number</i>	: ..... (9)
Terima kasih telah menyampaikan laporan Anda <i>Thank you for your filing</i>	

**INSTRUCTIONS FOR FILLING OUT  
ELECTRONIC RECEIPT**

- (1) Fill in the name of the E-Commerce VAT Collector.
  - (2) Fill in the tax identity number of the E-Commerce VAT Collector.
  - (3) Fill in by choosing the type of filing; quarterly or annual.
  - (4) Fill in the quarterly period; for Quarter I, fill in "I". In case of annual filing, fill in the sign "-".
  - (5) Fill in the Tax Period according to the quarterly period; for Quarter I, fill in "January – March". In case of annual filing, fill in "January – December".
  - (6) Fill in the year of E-Commerce VAT collection.
  - (7) Fill in the date of submission.
  - (8) Fill in the time of submission.
  - (9) Fill in the electronic transaction number.
- 

DIRECTOR GENERAL,

(sgd.)  
SURYO UTOMO

True copy of the original

SECRETARY OF THE DIRECTORATE GENERAL OF TAXES

c.q.

HEAD OF ORGANISATION AND GOVERNANCE DIVISION

(sgd.)

ODING RIFALDI

NIP 19700311 199503 1 002

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Ditandatangani secara elektronik  
P.M. John L. Hutagaol